



General Transport and Packaging Policy of J. Wagner GmbH

§ 1 Basic

- (1) The following transport and packaging regulations are an integral part of our terms and conditions of purchase, irrespective of the agreed delivery conditions.
- (2) The shipping instructions shall apply to deliveries for which no other shipping method is specified in the individual case.
- (3) Transport costs in accordance with the agreed Incoterms, retain their validity.
- (4) We shall only accept higher transport costs due to a change in the mode of dispatch, such as air freight, rail express, express parcels, courier services, etc., if such mode of dispatch has been expressly prescribed by us.
- (5) We are an SLVS prohibited customer. The seller shall be free to insure the shipments at its own expense. We do not recognize insurance costs charged to us.

§ 2 Shipping methods

- (1) The shipments intended for our company are subject to the following guidelines for shipment.
- (2) Parcels weighing less than 31 KG shall in principle be handed over for carriage and dispatched by parcel service providers designated by us.
- (3) Parcels weighing less than 31 KG, but with a volume greater than 360 cm for DHL or 400 cm for UPS by girth, shall be shipped with a contract carrier named by us in coordination with our shipping department.
- (4) Freight shipments weighing 31 KG or more are to be handed over for EXW deliveries as well as FOB deliveries exclusively to the contractual forwarding agents named by us for transportation.

§ 3 Dispatch handling

- (1) Higher transport costs as a result of transport by a forwarding agent other than our contractual forwarding agent shall be borne by the supplier. This shall also apply in the case of own deliveries.
- (2) All shipments shall be handed over to our contractual forwarding agents without any advance costs.
- (3) Unless otherwise agreed, insurance and packaging costs, storage and takeover costs as well as any pre-carriage costs shall not be recognized.
- (4) Prepaid services with crediting of costs in the goods invoice will be rejected and the cost amount deducted.
- (5) Franked (prepaid) delivery of our consignments with charging of the freight in the goods invoice will also be rejected and the freight amount shown will be deducted.
- (6) Deliveries on the same day of dispatch shall be combined into one shipment.
- (7) Any additional freight costs caused by partial deliveries, which are not the fault of J. Wagner GmbH are the responsibility of supplier.



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§ 4

Accompanying documents

- (1) Proper and legible freight and accompanying documents shall be handed over to the contract carrier.

§ 4a

Consignment notes

- (2) Each consignment shall be handed over to the contract carrier with a transport order.
- (3) The transport order must contain the following consignment details:
 - Consignee address
 - Our order details
 - Delivery conditions according to our order
 - Number of packages belonging to the consignment
 - Total weight of the consignment
 - Date of delivery or shipment of the consignment

§ 4b

Delivery bill

- (4) A delivery note/packing list must be enclosed with each shipment. The delivery note/packing list must either be attached to the outside of the package in a clearly visible manner or enclosed in the package. The following information must be included on the delivery note:
 - Order number (item-related)
 - WAGNER material number
 - supplier number
 - Number of parts
 - Delivery note number
 - PurchaserThis information is part of our purchase order.

§ 5

Shipment of dangerous goods

It is mandatory to observe the regulations for the transport of dangerous goods. The supplier is liable for all damages resulting from the non-observance of the legal regulations. Documents for storage, handling instructions and safety data sheets must be enclosed with the order.

§ 6

Delivery address

The delivery address can be found in our order details.



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§ 7

Packing instructions

- (1) Sufficient packaging appropriate to the goods and safe for transport shall be selected for all modes of shipment. Transport damages which are not recognized by insurers due to insufficient packaging shall be borne by the supplier.
- (2) In general, the packaging shall be designed in such a way that sufficient transport protection is ensured with minimum use of packaging.
- (3) All packaging materials used must comply with the current legal requirements of Switzerland, Germany and the EU.
- (4) The supplier shall be liable for the environmental compatibility of the packaging materials used.
- (5) Only filling materials made from renewable raw materials may be used, otherwise we will invoice you for the disposal costs incurred by us.
- (6) Damage to loading equipment such as pallets and lattice boxes must be avoided at all costs in order to ensure process reliability in the incoming goods area.
- (7) For deliveries on pallets (in particular EPAL) we expect at least class A according to the quality classification. Furthermore, the height of the pallet must not exceed 1.80 cm.
- (8) For all wooden packaging materials shipped from overseas ("wet borders"), compliance with the IPPC standard (International Plant Protection Convention) and ISPM15 (International Standard for Plant Protection Measures) is mandatory. For overseas shipping, wooden packaging must comply with the regulations of the receiving country.
- (9) The composition of packages shall be order- and article-related.
- (10) If a consignment consists of more than one package, the respective order item shall be noted on the delivery documents for each package.

§ 8

Exchange Packages (Euro Pallets, Grid Boxes)

- (1) Our contractual forwarder shall keep an "exchange pallet account" for us, so that any invoicing of costs for pallets or lattice boxes to us is excluded.
- (2) Claims for transport packaging to be exchanged shall only exist against our contractual forwarder.
- (3) Class C and D pallets as well as pallets not fit for use are excluded from pallet exchange.

§ 9

Final note

- (1) Compliance with these transport and packaging regulations will be checked by our incoming goods department.
- (2) Non-compliance with our transport and packaging instructions will result in the creation of a defect report, which will be included in the supplier assessment. Furthermore, we reserve the right to charge the additional costs incurred to you and, if necessary, to return the goods freight collect.
- (3) We reserve the right to charge you a lump sum of at least 100.- EUR per delivery for additional administrative expenses incurred by us.
- (4) In case of any questions in connection with the transport and packaging handling, please contact our "Logistics Shipping Administration" department before the goods are shipped.